

**MICHIGAN DEPARTMENT OF EDUCATION
STATE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)**

**October 1, 2008
Hampton Inn, Okemos, Michigan
10:00 am — 3:00 pm**

UPDATED AGENDA

- I. Call to Order
- II. Roll Call
- III. Introduction of Guests
- IV. Approval of Proposed October Agenda
- V. Approval of June 4, 2008 Minutes – see enclosed minutes
- VI. Public Comment – opportunity for Public Participation at the SEAC meeting. See SEAC Bylaws and Procedures, Section IV.E. (page 11) in the SEAC Reference Notebook for details.
- VII. Chairperson's Report
 1. Review of results from SEAC New Member Orientation and Planning Retreats – see enclosed evaluation summary from September 14-15 Retreat
- VIII. State Department Reports – Dr. Jacquelyn J. Thompson, Director, Office of Special Education/Early Intervention Services (OSE/EIS)
 1. Updates
 2. CIMS Cycle II Update: At the March 2008 SEAC meeting, Ann Omans, OSE/EIS Supervisor of Program Accountability presented the Continuous Improvement Monitoring System (CIMS) Cycle II Project Team Overview. Ann Omans and staff from the Program Accountability Unit will present additional information on CIMS Cycle II. For background on the current Continuous Improvement Monitoring System, go to <http://www.cenmi.org/cims/>
 3. MI3/CEN Interagency Calendar: Beverly Baroni-Yeglic of MI3 will present information on the interagency calendar and extend invitations to organizations represented on SEAC to list their offerings on the calendar.
- IX. Reports from Ex-Officio Members
 1. The SEAC has a number of Ex-Officio members who are invited to report on matters in their respective areas which impacts special education. To support SEAC members in understanding the role and function of each Ex-Officio member organization, Ex-Officio members will explain who they are, what their unit or organization does, how SEAC participation helps their unit or organization and how their unit or organization might be of assistance to SEAC.
 - a. Margie Hadsell, Michigan Department of Labor & Economic Growth
 - b. Dr. Mark Larson, Institutions of Higher Education
 - c. LaDean Watts-George, Michigan Department of Corrections
 - d. Lee Martin, Michigan Department of Human Services
 - e. Jane Scarlett, Wayne-Metropolitan Community Action Agency

- X. Ad Hoc Committee Reports
1. Request for Volunteers to Serve on Ad Hoc Bylaw Review Committee – The SEAC Bylaws and Procedures, Section VII. Amendment of Bylaws (page 16) states that the Executive Committee will ensure that an annual review of the SEAC Bylaws is conducted and calls for the Vice-Chair of SEAC to chair that committee. Four to six SEAC members are sought to serve on this committee to review the Bylaws and make recommendations as necessary. Target date for receipt of committee report and recommendations is February 2009.
- XI. Subcommittee Reports –
1. Personal Curriculum Subcommittee Report and Recommendations – Michael Yocum, Jan Van Gasse, Richard Spring, Shari Krishnan: Last year, a subcommittee of the SEAC addressed the implications of the Michigan Merit Personal Curriculum option with particular emphasis on the unintended consequences of the implementation of this option for students with disabilities. Members of the subcommittee will present the report of the subcommittee, answer questions about their findings and review their recommendations.
- XII. Information Items¹
1. Dr. Sally Vaughn, Deputy Superintendent/Chief Academic Officer, Michigan Department of Education, will speak with the SEAC regarding key issues and/or priorities for the State Department of Education the next 12-36 months and how the SEAC might assist the MDE as it relates to the duties of the SEAC.
 2. Administrative Rule Package with Complaint Rules and Procedures – Presentation from the Program Accountability Unit of the Office of Special Education and Early Intervention Services (OSE/EIS). He/she will review and take questions for clarification on the proposed Administrative Rule Package with Complaint Rules and Procedures. At the November 5 SEAC meeting, SEAC will develop its public comment as part of our IDEA defined duty to comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities.
- XIII. Action Items – there are no action items this month
- XIV. Emerging Issues – One of the federally defined duties of the State Advisory Panel (SEAC) is to advise the SEA of unmet needs within the state in the education of children with disabilities. The intent of the emerging issues item is to provide opportunity for members to articulate issues that rise to the level of being identified as an unmet need.
- XV. SEAC Learning: SEAC Dialogue/Learning: SEAC Issue Identification/Review of Annual Report
1. Two of the SEAC mandated duties are to comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities, and to advise the SEA of unmet needs within the state in the education of children with disabilities. Over the past two years, the SEAC has commented on the extended school year document and advised the SEA with regard to high school reform and response to intervention. There are numerous topics on which the SEAC might focus its attention. The challenge for the SEAC is to determine where we might focus our efforts to make a difference.
- To assist the SEAC in identifying where we might best focus our collective energies, we want to review several key pieces of work from the past two years and use them as a jumping off point to identify where we might focus our efforts during the 08-09 year. In preparation for this, all SEAC members and Ex-Officio members have been assigned a SEAC report for review. Your task is to review the assigned report and identify key points or ideas that may influence our work this year.

¹ Items requiring action by the SEAC are presented first as Information Items and then again as Action Items the following month.

At the October SEAC meeting, we will be using the year-end reports from 2006-07 and 2007-08 as a launching point for this discussion. Each member has been assigned one report to review. At the meeting, we will work in groups of members who have read the same report and summarize key concepts and ideas. New groups will then be formed with representatives from each report. Reports will be reviewed and taught to members who have not reviewed the report. Based on that conversation, as a group of the whole, we'll identify what additional work needs to be addressed by the SEAC.

Assignments are as follows:

2006-07 SEAC HS Reform Paper (found in section 6 – SEAC Reports in the SEAC Meetings Notebook): *Cindy Bush, Fred Cromie, Julie Daggett-Lawrence, Doris Higgs, Jackie Igafo-Te'o, Chris Korbel, Diane Lanham, Jayanne Roggenbaum, Lori Swan, Melissa Wade, Lee Martin, Jane Scarlett, LaDean Watts-George*

2006-07 SEAC Report on Proactive & Early Intervention for All (found in section 6 – SEAC Reports in the SEAC Meetings Notebook): *Joan Bade, Debra Brinson, Tom Caldwell, Judith Dorsch-Backes, Jonelle Gillette, Teri Johnson, David Malott, Michelle Miller, David Overly, Lydia Rich, Chuck Stockwell, Sheri Falvey, Margie Hadsell, Mark Larson*

2007-08 SEAC Public Comment on Extended School Year (found in section 6 – SEAC Reports in the SEAC Meetings Notebook): *Michael Beach, Michel Lynn DeJulian, Tina Densmore, Marta Hoetger, Jill Jacobs, Kathleen Kosobud, Sheri Kraft, Tom Langdon, Sue Schneider, Richard Spring, Stoney Polman, Beverly Baroni-Yeglic*

XVI. Future Agenda Considerations

1. Action Item: SEAC public comment regarding the proposed Michigan Administrative Rules for Special Education including complaint rules and procedures– November 2008
2. Action Item: Report from the SEAC Committee on Personal Curriculum: To act on the recommendations found in the report from the committee and forward the report to the Michigan Department of Education and State Board of Education – November 2008
3. SEAC Learning: State Performance Plan Indicator #5, Educational Settings: To present information with regard to SPP #5 and to provide feedback on target setting with regard to this indicator – November 2008, SEAC Learning; December 2008, Target Setting.
4. SEAC Learning: Sheri Falvey, Ex-Officio member - presentation on the Michigan Department of Community Health – November 2008
5. SEAC Learning: Michigan Youth Leadership – Bill Milzarski – November 2008
6. E-meeting sessions to be held at Clinton County Regional Educational Service Agency, February 4, 2009 and April 1, 2009.

XVII. Process Check

XVIII. Adjournment